



GARDEN CREEK HOME AND SCHOOL

Bazaar Committee 2023

Meeting Minutes

Tuesday, October 03, 2023

Garden Creek School Library, 6:30 pm

Attendees

1. Marcia Franklin
2. Leanne Greene
3. Holly McLean
4. Emma O'Connor
5. Christine Ritchie
6. Samantha Robichaud
7. Deana Sarchfield
8. Rebekah Thompson
9. Jennifer Ward
10. Julie Werner
11. Melissa Wheaton
12. Amy White

Absent

1. Brittne Campbell
2. Nicki MacPherson

Welcome

General Home and School discussion about the Breakfast Program

- **Action Item:** Jenn to send an email to the GC HS Committee with updated details.
 - *Update: Email was sent Oct 6th*

Confirmed Date of 2023 Bazaar

- Saturday, December 2nd from 11-1
- Set up the evening of Friday, December 1st and/or from 8am Dec 2nd

Previous Bazaar Dates/Discussion

- Last year the calendar went home on Oct 18th.
 - Current Target: Calendar sent out by Tuesday, Oct 17th.
 - **Action Item:** Rebekah and Julie to finalize and circulate calendar to the GC HS Committee.
- Question raised about whether to keep the bake sale.
 - **Decision made:** Keep the bake sale.
 - **Decision made:** (Re)Incorporate the class challenge.

Established Bazaar Roles

1. Silent Auction
 - a) In-person – Julie Werner and Deana Sarchfield
 - b) Online – Andy Han, with Amy White and Jennifer Ward's help
 - **Action Item:** All Committee Members to help with sourcing items for the auction.
 - No alcohol (although if part of a gift basket or hotel package or similar, that's OK).
2. Elf Auction – Emma O'Connor
3. Theme Baskets – Rebekah Thompson and Samantha Robichaud
 - **Note:** Rebekah will not be at the Bazaar.
4. Creeker Café – Cheyenne Dickinson (and possibly Peter Dickinson)
 - We often take items from the Bake Sale table for this.
 - **Action Item:** Julie to ask about donations for coffee.
5. Photo Booth – Matt Gorvette (Julie confirmed)
 - Ashley confirmed that Jodie Yerxa originally bought the props. Some are showing their age, but most are fine. We are welcome to use them.
 - **Action Item:** Rebekah to collect the props.
6. Bake Sale Table – Theresa Ghanem, Deana Sarchfield, and Amy White
 - Activity Leaders are to specify on the form what's needed, to ensure we cover off the needs of the Creeker Café.
 - We will run a classroom competition again.
7. Activity Ticket Sales – Andy Han and Marcia Franklin
 - There was some discussion about tickets being slightly confusing last year because there were too many different types of tickets. It might be worth thinking about how to streamline.
 - **Action Item:** Andy and Marcia to discuss how to streamline.
 - **Action Item:** Samantha to talk to "Mrs G" about selling the theme basket tickets both online and at the Bazaar. (Is that too much work, or is it possible to do it again this year?)
8. Time with Teachers – **TENTATIVE:** Kim Mertens and Carolyn King
 - **Action Item:** Samantha to confirm with Kim and Carolyn.
9. Fish Pond – Elyse Kelly

10. Cookie Decorating – Leanne Greene and Nicki MacPherson
 - We typically source donations.
 - **Action Item:** Julie to confirm number of cookies needed. (Estimate = 300.)
 - **Action Item:** Leanne to reach out and ask for donations of plain sugar cookies, icing, sprinkles. (Sobeys?)
11. Reindeer Food – **TENTATIVE:** Brittnie Campbell
 - **Action Item:** GC HS Committee Exec to confirm whether Brittnie is OK to do this.
12. Santa’s Workshop – Holly McPherson and Christine Ritchie
 - We previously offered purchases through SchoolCashOnline and may wish to do so again.
13. Santa’s Workshop Wrapping Station – 4 Wrappers
 - Jennifer Ward and Leanne Greene are both willing to help with a short shift for wrapping.
 - **More Volunteers Needed**
14. Face Painting – Melissa Wheaton
 - Mr. Briden will do the actual face painting. (Samantha confirmed). GC HS Committee needs to buy the face paint.
15. Cupcake Walk – Lily Smallwood
 - **Decision made:** It will be a mix of cakes and cupcakes this year.

Additional Discussion Items

- Poinsettias
 - **Action Item:** Julie to investigate the details for this and confirm.
- Santa
 - **Action Item:** Lily to organize for Santa to attend.
- Event Set Up
 - We will try to have all items the night before and set up as much as possible then. (Friday, December 1st). We will also open the doors at 8am Saturday morning for any remaining setup needs.
- Money Counting
 - **Note:** Activity Leads typically help to count the money in the library after the event, and it is triple counted.
- Event Clean Up
 - **Action Item:** Samantha to ask the custodian about coming in to help clean the gym, bigger spaces, cookie decorating area, etc.
- Confirmed floaters include Cheyenne and Pete (if available).
 - **More Volunteers Needed**

Next Steps

- Rebekah and Julie to create and circulate the calendar.
- All Committee Members to begin sourcing donations for the silent auction. (*Exec to circulate a letter for donation requests soon.*)
- All Committee Members to determine whether they have any blow-up Xmas decorations that can be loaned to the school for the event.
- Marcia to create some Bazaar-related promotional materials.

Meeting adjourned at 7:41pm.

Submitted by Marcia Franklin

Garden Creek Home & School Association