



GARDEN CREEK HOME AND SCHOOL

Meeting Minutes

Tuesday, September 17, 2024

Garden Creek School Library, 6:30 pm

Attendees

1. Marcia Franklin
2. Carie Grant
3. Andy Han
4. Nicki MacPherson
5. Holly McLean
6. Emma O'Connor
7. Christine Ritchie
8. Samantha Robichaud
9. Rebekah Thompson
10. Jennifer Ward

Invitation for New Members to Nominate for an Exec Position

- Everyone knows everyone! Hopefully we'll secure a few new members from the Meet the Teacher BBQ. *Update: We did!*

Elect Replacement Members for Open Positions

- Day Events Coordinator – Emma O'Connor
- Night Events Coordinator – Carie Grant

Approval of Previous Meeting Minutes

- Approved by Carie
- Seconded by Emma

Financial Report (Jen)

- We have **\$12,044.55** in the bank currently, with about \$10,500 available for the current year.

School Representation: Lily Pad Update/Other Requests

- Alex met with the playground builder, and they discussed the cost of an asphalt multi-sport play pad and two tire swings. The quote for those items is approximately \$80,000, but it is unclear whether that quote includes installation. With regards to shade, that particular builder does not build gazebos, but Connaught Street School had a gazebo built and we may be able to secure a quote/more information from them.
 - Andy and Jen met with Alex in the summer and committed to Home and School focusing our fundraising efforts on Phase 2 of the Lily Pad Project.
 - **Open Discussion Item:** Of the \$10,500, how much do we want to reserve for Phase 2? Do we want to say we already have \$10,500 raised towards the multi-sport play pad and two tire swings? Or do we still want to support other items? *We are likely to still support the teacher support grants and a portion of the drama production and/or the Grade 5 trip. TBD.*

Briefing of Planned Fundraisers/Events

- Coffee
 - **Decision Made:** We will add coffee onto the fundraising calendar in October, with orders going in by November 1. This way holiday coffee orders will be due to arrive at the school the first week of December.
 - **Action Item:** Marcia to update the draft fundraising calendar and circulate it.
 - **Action Item:** Emma to speak to Julie about the previous process for the coffee fundraiser and lead its coordination.
- Creeker Shoe Charms/Jibbitz
 - Marcia has ordered 220 custom frog “jibbitz” (designed by her friend) from 3D Shoe Charms, paying approx. \$2.07 CAD apiece. They are due to arrive ~October 12th, hopefully in time for our first Movie Night on the 18th. We just need to determine what we will charge.
 - **Decision Made:** We will charge \$5 per piece, but also welcome donations above \$5.
- Mitchell's Soup
 - Rebekah will lead the coordination of this fundraiser.
 - For awareness, we pay \$7.50 per bag if we sell under 200. If we sell more than 200, we pay \$7.25 per bag. We sell the soup bags for \$12 each or 3 for \$30.
 - We need a minimum of 2-3 weeks to turn this around, so will kick it off on Thursday, September 26th.
- Halloween Spooktacular
 - We will be decorating the school on Friday, October 25th, so that the decorations can stay up through the following week until Halloween.
 - Jen is currently looking into making our balloon arch and Carie has supplies that should help.
 - **Donation Opportunity:** Halloween Decorations.
- Scott's Nursery
 - We are planning to kick this off on Thursday, November 7th.
 - **Action Item:** Emma to speak to Julie about the previous process for the Scott's Nursery fundraiser and lead its coordination.

- Holiday Bazaar
 - The Bazaar is happening on **November 30th** this year!
 - We are planning to send the initial communication home for parents on Thursday, October 10th.
 - Jen and Marcia spent a few hours last Friday cleaning out the Home and School closet. Many of our supplies are much more organized and are now in clear, labelled containers. We will continue to update our Bazaar “cheat sheets” and then print and add them to the appropriate containers so that future Activity Leads know what is expected for their stations.
 - Fishpond: Marcia has acquired ~300 stickers for the Fishpond and will continue to acquire items, aiming for a minimum of 1200.
 - **Action Item:** Marcia to contact the Activity Station Leads from last year and see who is able and willing to volunteer again this year.
 - **Call for Volunteers:** We will need LOTS of help in the wrapping room this year. If you know someone who would like to help with the Bazaar, but only on the day, this might be a good fit.

- Spring Raffle / 50/50
 - We will make decisions about the Spring fundraiser in January 2025. Most likely it will either be a Spring Raffle, 50/50, or some combination of the two.

- Movie Nights
 - Our first movie night is booked for Friday, October 18th. Andy will pop the popcorn through the day (once breakfast is finished) and Carie and Marcia will run the night.
 - **Action Item:** Andy and Jen to look into the movie licensing.
 - **Action Item:** Carie to look into securing a DVD of Despicable Me 4.
 - We'll aim to plan 2-3 other movie nights in the new year.

Any Other Items/Questions/Concerns

- BBQ – Last year there was an H&S table outside. Jen and Carie will put together a sign-up sheet and run the table between 5-6. Emma and Marcia will create a one-pager. (*Update: This was all completed!*)
- We have discussed the possibility of ordering custom vinyl water bottle stickers. We will keep this item open until the jibbitz arrive, and then see whether we want to order stickers using the same design or a combination of designs. Marcia can coordinate this if we go ahead.

Meeting adjourned at 7:32 pm.

Submitted by Marcia Franklin

Garden Creek Home & School Association