



GARDEN CREEK HOME AND SCHOOL

Meeting Minutes

Tuesday, September 16, 2025

Garden Creek School Library, 6:30 pm

Attendees

1. Hilary Burt
2. Kevin Dunphy
3. Marcia Franklin (*Secretary, Bazaar*)
4. Carie Grant (*Night Coordinator, Movies*)
5. Andy Han (*President*)
6. Aimee Kindervater
7. Nicki MacPherson
8. Kymberley Gillett
9. Emma O'Connor (*Day Coordinator*)
10. Christine Ritchie
11. Samantha Robichaud
12. Lily Smallwood (*Outdoor Learning Coordinator*)
13. Hannah Steeves-Carney
14. Rebekah Thompson (*Vice President*)
15. Julie Werner
16. Emily Youssef

Regrets

1. Jennifer Ward (*Treasurer, Breakfast Club, Bazaar*)

Invitation for New Members

- If anyone else is interested in joining the Executive, please reach out to Andy.

Elect New Exec

- Social Media Director – Hannah Steeves-Carney
 - Approved by Rebekah
 - Seconded by Lily

- Santa's Workshop Director – Christine Ritchie
 - Approved by Rebekah
 - Seconded by Lily

Approval of Previous Meeting Minutes

- Approved by Rebekah
- Seconded by Hannah

Financial Report (Andy)

- Our Treasurer **Jennifer Ward** couldn't be here tonight. She also runs the Breakfast Program, so reach out to her if you're interested in volunteering for that in the mornings between 7:15 and 8:30.
- We fundraised **\$24,795.80** in total last year, with **\$18,658.95** of that raised at the Holiday Bazaar.
- Over the last four years, we have contributed **\$62,000** to the Lilypad Legacy Project.

Fall Fundraising & Activity Plan

- Traditionally we've run coffee and/or soup in the fall, and this year we're streamlining our fall fundraising efforts in preparation for the Holiday Bazaar, our biggest fundraiser. It's a holiday fair that runs on the lower level of the school with activity stations, a Silent Auction, a photo booth, Santa's Workshop, and more. Kids love the Bazaar! 😊
- As part of the Bazaar, we will also run the Scott's Nursery Holiday Arrangements fundraiser. And in addition to that, we will run a Movie Night in October.
- **Movie Night will be Friday, October 17th.**
 - **Action Item:** Carie to continue to investigate the streaming license due to the difficulty with DVDs.
 - Carie has noticed that people really like voting for movies on social media. We will continue to do that.
 - Andrew MacPherson and Ryan O'Connor will help with popping popcorn this year alongside Andy and Kevin. 😊
 - Andrew is confirmed to help on October 17th.
 - Carie is asking for volunteers. Contact her if you would like to help, or if you have a movie suggestion.
- **Grade 5 Movie Night:** For the past two years we've enabled the Grade 5s to run the final Movie Night of the year. In 2024 it was a great success and included a BBQ. In 2025 it was simpler. We may wish to set expectations with the Grade 5 community earlier in the year if we choose to do this again.
- **Holiday Bazaar will be Saturday, November 29th. Save the date!**
 - **Action Item:** Marcia to share both a fall fundraising calendar and more information on the Holiday Bazaar by October 1st.
 - All H&S members should begin to think about the Silent Auction. If you have someone in your network you can ask for a donation, please do. If you are planning to cold call a business, please check with Marcia first.

- **Action Item:** Marcia to share an updated donation request letter by October 1st.
- **Action Item:** Hilary has offered to assist with the Silent Auction. Marcia to connect Hilary with Deana Sarchfield over email.
- **Halloween Spooktacular will be Friday, October 24th.** This involves decorating the school for Halloween, and the decorations stay up through the following week. We are currently aiming to do this from 3pm to 5pm as we did last year.
 - Kelsey Cameron is interested in helping.
 - Contact Carie if you would like to help.

School Requests/Possible Opportunities to Support (Samantha)

- The school has been working on a ventilation upgrade. Staff are currently trying to move bulletin boards because of where the ventilation system is going, and teachers are now starting to ask for new bulletin boards and/or whiteboards. (Note: Whiteboards are more expensive than bulletin boards).
- The school has created a sensory room, which has been a big expense and that will continue to be enhanced based on OT recommendations.
- The Phys Ed teachers are hoping to install a rock-climbing wall in the Gym.

Any Other Items/Questions/Concerns

- N/A

Meeting adjourned at 7:12 pm.

Submitted by Marcia Franklin

Garden Creek Home & School Association